

## **About PEPL**

We are India's Leading Energy Company, Clean and safe energy, the solar energy

Solar Energy – Today's resource for a brighter tomorrow!

## **Project Manager**

We are looking to hire for a passionate Project Manager to join our growing solar installation company.

## **About the Role**

We are looking for a project manager to be responsible for handling our company's ongoing projects. You will be working closely with your team members to ensure that all project requirements, deadlines, and schedules are on track. Responsibilities include submitting project deliverables, preparing status reports, and establishing effective project communication plans as well as the proper execution of said plans.

To be a successful candidate, you will need to have proven experience in project management and the ability to lead project teams of various sizes. A Project Management Professional (PMP) certification is a huge advantage.

## **What You'll Do**

- Drive execution of the projects, keeping them on schedule and on budget, while maintaining relationships with clients, stakeholders, and vendors.
- Maintain top quality customer service with clients and all stakeholders.
- Manage project budgets, schedules and other information utilizing.
- Evaluate installer's progress reports with an eye toward managing project risks.
- Present project progress, key findings, and recommendations.
- Manage weekly calls with contractors to discuss project progress.
- Engage and coordinate internal resources, engineers, consultants, and solar installers in preparation and execution of project plans through completion.

- Review and take ownership of project budgets including cost of permits and fees, third-party consultants, and construction costs for off-site, site work.
- Review and take ownership of project schedules for construction and delivery.
- Coordinate and manage solar installers, conduct project meetings, and provide weekly progress reports to client.
- Assist in the preparation and negotiate construction bid amounts and contract terms.
- Work closely with Business Development team members providing recommendations on how to enhance and improve building and/or site configuration.
- Provide site evaluation and due diligence including hiring consultants and evaluating/overseeing when required.
- Other duties as assigned.

#### **Nice to Haves**

- Minimum Educational qualification PMP/BE (Electrical, Civil, Mechanical).
- Renewable Energy (Solar/Wind) Experience will be preferable.
- Basic Knowledge of Software's AutoCAD, MS Excel, Power point.
- Must have experience in handling a team of minimum 20 peoples.
- Excellent client management skills.
- DPR (daily progress report) Preparation.
- Day to day coordination and communication with HO team.
- Excellent interpersonal skills.
- Good Communication Skills.

Location: Indore.

Kindly share your resume on [Shraddha.r@pickrenew.com](mailto:Shraddha.r@pickrenew.com)